

**FRASER PUBLIC SCHOOLS  
BOARD OF EDUCATION  
Regular Meeting  
Monday, January 11, 2021**

**MINUTES**

The Regular Meeting of the Fraser Board of Education of Monday, January 11, 2021 was held at Richards Middle School - Idea Lab, 33723 Klein, Fraser, MI 48026 and Virtually at:  
<https://attendee.gotowebinar.com/register/7719126192528496397>  
Webinar ID 997-898-107

Board Members Present:                Laura Edghill, President  
   Jim Birko, Vice President  
   Scott Wallace, Treasurer  
   Linda Corbat, Secretary  
   Ron DelVillano, Trustee  
   Todd Koch, Trustee  
   Daniel Stawinski, Trustee

Also Present:                                Carrie Wozniak, Superintendent  
   Donna Anderson, Assistant Superintendent  
   Kerry Terman, Human Resource Director  
   Laurie Videtta, Business Manager  
   Daniel Waters, Operations & Maintenance  
   Jane Sturgell, Special Education Director  
   Kristin Ledford, Director of Communications

Meeting called to order by Laura Edghill, President at 7:00 p.m.

The pledge of allegiance was conducted.

**Presentations & Special Recognition:**

1. Fraser High School Students of the Year for Science & English Departments.
  - a. The Science Student of the Year John Vorgitch was presented by Mr. Haxer.
  - b. The English Student of the Year Mackenzie Bisdorf was presented by Ms. Kepler.
2. The Fraser High School Student Council Executive Board President, Stella Authier, Isabel Sanchez, Joshua Crook, Alexis Chrouh, Francesca Palazzolo and Lucy Clark updated the Board on the many happenings at Fraser High School including: Holiday Spirit Week, Little Leaders & Bonding, upcoming events and what the rest of the High Clubs were up to.
3. Salk Elementary Presentation.
  - a. Mrs. Skladanowski presented how Salk Teachers are helping to create a positive culture for Learning and Building Relationships in Person and Virtually.

**Amendment of Agenda:** None.

**Approval of Minutes:**

1. Corrections:  
Motion by Jim Birko, supported by Ron DelVillano to approve the Minutes of the Regular

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Meeting of December 14, 2020.

Ayes: All

Nays: None

Motion Carried.

### **Operations & Maintenance Department Status Report:**

#### **Correspondence:**

1. Resignation Letter of Laura Edghill, Board President.

a. Motion by Jim Birko, supported by Scott Wallace to accept and file all correspondence.

Ayes: All

Nays: None

Motion Carried.

#### **Superintendent's Report:**

1. Ms. Wozniak reviewed the Extended COVID 19 Continuity of Learning Plan.

**Citizen: Agenda Items:** None.

**Old Business:** None.

#### **New Business:**

1. Mrs. Edghill administered the Ceremonial Oath to newly re-elected Board Members, Todd Koch and Jim Birko.

2. Reorganization of the Board of Education for the year 2021.

a. Motion by Jim Birko, supported by Ron DelVillano to appoint the following officers of the Fraser Board of Education for the 2021 year:

President - Jim Birko

Secretary - Linda Corbat

Vice President - Scott Wallace

Treasurer - Ron DelVillano

b. Appointment of Committees:

Motion by Ron DelVillano, supported by Linda Corbat to name the following member to the Board of Education Committees for the 2021 school year:

Agenda: Jim Birko, Scott Wallace, Carrie Wozniak (Sup., President & VP)

Budget & Finance Committee: Ron DelVillano, Dan Stawinski, Scott Wallace (Todd Koch)

Building and Site: Jim Birko, Todd Koch, New Trustee (Linda Corbat)

Curriculum: Scott Wallace, Ron DelVillano, Dan Stawinski (New Trustee)

FCAT: Linda Corbat (Jim Birko)

Personnel: Todd Koch, Ron DelVillano, Linda Corbat (Jim Birko)

Policy: New Trustee, Scott Wallace, Dan Stawinski (Linda Corbat)

MCSBA: Linda Corbat (Todd Koch)

3. Extended COVID 19 Continuity of Learning Plan Review.

a. Motion by Todd Koch, supported by Dan Stawinski to review and approve Fraser Public Schools Continuity of Learning Plan with the changes as recommended.

Ayes: All

Nays: None

Motion Carried.

4. Human Resources Report.

a. New Hire:

First Year Probationary Contract:

Motion by Ron DelVillano, supported by Scott Wallace that Carrie Wozniak, Superintendent or designee be authorized and directed to execute First Year Probationary Contracts for:

Annemarie Campo

School Social Worker / Fraser High School and Richards Middle School

Effective: December 8, 2020

Ayes: All

Nays: None

Motion Carried.

b. Resignation:

Motion by Ron DelVillano, supported by Scott Wallace to accept the resignation of the following and commend her for her service to the district.

Kathleen Apice

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Food Service / Edison Elementary

Since: September 4, 2013

Effective: January 3, 2021

Ayes: All

Nays: None

Motion Carried.

### c. Retirement:

Motion by Linda Corbat, supported by Scott Wallace to approve the following retirement and commend them for their years of service to the district.

Kevin Dib

Teacher / Richards Middle School

Since: September 3, 1991

Effective: January 5, 2021

Katrina Sinistaj

Custodian / Fraser High School

Since: June 7, 2017

Effective: January 9, 2021

Judith Southard

Confidential Administrative Assistant

Since: September 1, 1995

Effective: January 31, 2021

Ayes: All

Nays: None

Motion Carried.

### d. Transfers:

1) Motion by Dan Stawinski, supported by Todd Koch to approve the following transfers as recommended.

Helena Fisher

From: Teacher/504 Coordinator to Assistant Principal Fraser High School

Effective: January 25, 2021

Diane Wahl

From: Special Education Supervisor to Student Data Coordinator

Effective: January 18, 2021

Ayes: All

Nays: None

Motion Carried.

### e. Tenure Teacher Contract:

Motion by Jim Birko, supported by Scott Wallace that Carrie Wozniak, Superintendent or designee be authorized and directed to execute Tenure Year Contract for:

Erica Strahan

Ayes: All

Nays: None

Motion Carried.

### f. Approval of Superintendent Employment Agreement:

1) Superintendent Contract:

Motion by Todd Koch, Supported by Jim Birko to adopt the resolution to approve the Superintendent Employment Agreement for Carrie Wozniak, as recommended.

WHEREAS, Superintendent Ms. Wozniak and the Board of Education of the Fraser Public Schools District (the Board) are parties to an Employment Agreement dated January 11, 2021, wherein they have agreed to enter into a new contract document each year confirming the terms and conditions of employment applicable to the Superintendent to ensure clarity for reporting purposes to the Office of Retirement Services;

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BE IT RESOLVED, that the Board hereby approves the employment agreement with Ms. Carrie Wozniak as the District's Superintendent on the same terms as the current employment agreement, for the period from July 1, 2021 to June 30, 2024, as proposed.

Ayes: All

Nays: None

Motion Carried.

### g. Leave of Absence:

Motion by Linda Corbat, supported by Scott Wallace to approve a Leave of Absence for one year under the provisions of the collective bargaining agreement for:

Helena Fisher (Teacher - 504 Coordinator / Fraser High School)

Ayes: All

Nays: None

Motion Carried.

### 5. Adoption of Resolution to meet in Closed Session at the end of the regular meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

#### a. Motion by Ron DeVillano, supported by Scott Wallace to move into closed session at the end of the meeting in accordance with the Open Meetings Act, Section 8c regarding negotiations.

Roll Call Vote:

Ayes: R. DeVillano, S. Wallace, T. Koch, D. Stawinski, J. Birko, L. Edghill, L. Corbat

Nays: None

Motion Carried.

### **Approval of Financial Transactions:**

#### 1. Bills:

Motion by Jim Birko, supported by Ron DeVillano that the Treasurer of the Fraser Public Schools, County of Macomb, Michigan, is hereby authorized and directed to draw the following sums of monies to be used for the following purposes:

General Fund	\$5,180,598.30
Debt Retirement Funds	-0-
<u>Capital Projects Fund</u>	<u>\$153,629.41</u>
Total	\$5,334,227.71

Ayes: All

Nays: None

Motion Carried.

**Committee Reports:** Agenda committee met on Friday, January 8, 2021.

**Citizen: Non-Agenda Items:** None.

### **Miscellaneous Business:**

#### 1. Schedule of Activities.

#### 2. Adjourn to Closed Session: 8:09 p.m.

Negotiations were discussed.

#### 3. Return to Open Session: 8:42 p.m.

### **Adjournment:**

#### 4. Motion by Jim Birko, supported by Todd Koch to adjourn at 8:45 p.m.

Ayes: All

Nays: None

Motion Carried.

**These Minutes were approved by the Fraser Board of Education at their Regular Meeting of January 25, 2021 and are to be filed in the Permanent Minute Book.**

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Linda Corbat, Secretary